

DERRY COOPERATIVE SCHOOL BOARD MEETING

West Running Brook Middle School

June 9, 2009

7:00 pm

-Call to Order: Chairperson Willis called the meeting to order at 7:03 pm and led the Pledge of Allegiance.

-Roll Call: Chair Brenda Willis, Mark Beland, Kevin Gordon, Ken Linehan, Neal Ochs, and Wendy Smith. Mark Grabowski absent.

Superintendent Mary Ellen Hannon, Assistant Superintendent MaryAnn Connors-Krikorian, and Business Administrator Jane Simard also in attendance.

-Also in Attendance: Jayne Boyle, Kyle Bouchard, Justin Krieger, Lorrie Belinsky, Lisa Long, Serena Andrew Levine, Linda Digney, Erin Rogers, Joseph Ochs, Mark Irvinti, K. Mahalingam, Kristin Yeaton, Kim Tufts, Susan Carrier, Pamela Foster, Marjorie Butler, Lynda Jean, Mary Whelan, Thomas Polisen, Dan LaFleur, Stephen Miller, Austin Garofalo, Matt Olsen, Chris Kellan, Mary Hill, Leslie Saucier, Barbara Nelson, Barrie-jane Corey, Robert Lemelin, Linda Lemelin, Mindy Schuman-Vye, Stephanie Pike, Sammie McCoy, Jane Foden, Carol Crooker, Dave Crooker, Charles Blood, Judy Blood, Carol Ekster, Mark Ekster, Pauline Bosko, John Bosko, Pam Kirby, Alan Kirby, Lucille Emerson, Fred Emerson, Anita Pounder, Glenda Schubert, Christian Schubert, Felicia Delahoya, Ella Armstrong, and Kathy Thistle.

-Approval of Minutes (Attachment A): Chairperson Willis referred to the Minutes of May 26, 2009.

Neal Ochs made a **Motion** to accept the Minutes of May 26, 2009, and Ken Linehan seconded the Motion.

Vote: 5, yes
1, abstain

Neal Ochs made a **Motion** to accept the Executive Session Minutes of May 26, 2009. Kevin Gordon seconded the Motion.

Vote: 5, yes
1, abstain

-Recognition of the 2009 Retirees: Vice-Chairperson Kevin Gordon recognized the retirees with a brief biography of their career accomplishments. They were also presented with gifts and their first contract framed. The retirees are Charles Blood, Pauline Bosko, Carol Crooker, David Crooker, Carol Ekster, Lucille Emerson, Jane Foden, Pam Kirby, Linda Lemelin, Paula McCoy, Anita Pounder, and Glenda Schubert.

-Recognition of Dylan Mahalingam (Attachment B): Austin Garofalo introduced Dylan Mahalingam, an eighth grade student at Gilbert H. Hood Middle School, who was recognized by

the EPA administrator at the 2008 President's Environmental Youth Awards. There were only 10 projects recognized nationally in Washington, DC, this year. Dylan was selected for the award due to his work developing Green Your Lives, a student-led initiative at Gilbert H. Hood. The program educates students and the school community about "going green" and putting their knowledge into action. Dylan also presented a video on his activities.

-New Assistant Principal, Barka Elementary School:

Neal Ochs made a **Motion** to accept the nomination of Stephanie Pike as Assistant Principal of Ernest P. Barka Elementary School. Kevin Gordon seconded the Motion.

Vote: Unanimous

-Adult Education ESOL Grant Approval (Attachment C): Mrs. Barrie-jane Corey, Director of Adult Education, reviewed the annual ESOL grant for adult learners.

Neal Ochs made a **Motion** to approve the ESOL grant for adult learners. Wendy Smith seconded the Motion.

Vote: Unanimous

-Finance: Jane Simard updated the Board on the budget. She reviewed the revenues and expenditures as of June 9, 2009. She also updated the Board on the Food Service budget.

-Policies (Attachment D):

- a) GBCD, Background Investigation and Criminal Records Check, first reading: This is an update of the criminal background records check policy for new employees. This policy is compliant with state and federal law.
- b) GBK, Staff Concerns, Complaints and Grievances, first reading: This is a new policy for the District. It addresses both employees covered under a collective bargaining agreement as well as non-union employees. It outlines procedure for concerns to be addressed.
- c) GCB, Professional Staff Contract, first reading: This is an update of the timelines for professional staff to receive and return their contracts. Professional staff is a reference to teachers only who must receive their contract under the timeline outlined in the RSAs.
- d) GCBA-A, Professional Staff Salary, Administrators, first reading: This is an updated policy for the rules around administrative salary. This policy allows for administrators to receive their contracts later than April. This policy also states that all first year administrators will receive a one-year contract.
- e) GCBD, Professional Staff Fringe Benefits, first reading: This is an update of a policy in which the amount of required days were changed during negotiations with the DEA. This policy states that the District must provide fringe benefits outlined in the collective bargaining agreement for employees. Those benefits are prorated for part-time staff.
- f) GCNA, Supervision of Instructional Staff, first reading: This is a new policy that clearly states the supervisory role of the building administrator. This policy has come from the NHSBA and articulates the purpose of supervision as well as its necessary documentation.
- g) GDB, Employment of Non-Certified Personnel, first reading: This policy from the NHSBA clearly outlines the rules and regulations of the employment of non-certified

staff. Since the paraprofessionals do have a collective bargaining agreement that agreement may supersede this policy. However, this policy would cover all staff not represented by a collective bargaining unit. This is a new policy.

-Committee Reports:

- a) Manifest Approval Subcommittee: Chairperson Willis referred to the manifests of June 9, 2009.

Kevin Gordon stated that he previously reviewed the manifests dated June 9, 2009, in the amount of \$542,886.57 and made a **Motion** to approve them. Neal Ochs seconded the Motion.
Vote: Unanimous

- a) Building and Grounds Committee: Kevin Gordon, Neal Ochs, Mary Ellen Hannon, Jane Simard, and Gary Webster visited Gilbert H. Hood and West Running Brook. Kevin Gordon explained that although the schools are in good shape they need some work and it is very important to keep up on the maintenance of these buildings.

-Correspondence: DEA Request for Negotiation of Collective Bargaining Agreement (Attachment E): This is a letter from Wendy Mahoney, Vice-President of the Derry Education Association, informing the School Board that it desires to bargain a new collective bargaining agreement for the 2010 school year.

-FYI (Attachment D):

- a) PA Updated Dress Policy for 2009-2010.
- b) Summer Calendars including summer training and summer schools.
- c) School Newsletters from Barka and East Derry for the Board's review.
- d) Create your own camp 2009.
- e) PA Ombudsman Program – overview of an alternative program at Pinkerton.
- f) Enrollment – this is the final enrollment for the 2008-2009 school year. There are 100 students less at Pinkerton since the beginning of the year.

-Personnel (Attachment E):

- a) Resignations:

Ken Linehan made a **Motion** to accept the resignations of Erin Davidson and Richard Victorino. Wendy Smith seconded the Motion.

Vote: Unanimous

- b) Nominations:

Kevin Gordon made a **Motion** to accept the nominations of Sarah Gravel, Lydia Bicknell, Lisa Paradis, and Jessica Albert. Neal Ochs seconded the Motion.

Vote: Unanimous

-Delegations and Individuals: Chairperson Willis looked to the group in attendance to bring matters of interest or concern before the Board and no one approached the Board.

-Other Business: Summer meeting schedule - School Board meetings will be held on July 14 and August 25.

-Motion to Adjourn:

At 8:58 pm Neal Ochs made a **Motion** to adjourn and Wendy Smith seconded the Motion.

Vote: Unanimous

Respectfully submitted,

Toby Kaboub, School Board Secretary